

Weekly from Dr. Rudolph

August 17, 2018

Instrument purchase:

As a result of the new middle school schedule, and MVEF's commitment to raising funds for music, we are going to be spending \$80-100K more on purchasing or replacing instruments; mainly at the middle school. Unfortunately, the new instruments will not be here in time for the instrument distribution night.

Middle School Schedule:

We are sending out more communication to parents about the schedule. There was an impression that every student would get their first-choice elective. In our Board and site presentations, we promised the students would get at least one choice elective. We also noted that some students, who are not referred to a response to instruction course could possibly have 3 electives as a result of the new schedule.

Construction update:

We have a couple of small hiccups from our final move. As always, the contractors will be working with our team to assure that the work is not disruptive to the school day.

Upcoming Events

Monday, August 20	First day of school
Tuesday, August 21	Instrument Distribution Night, 5:00 p.m. at Graham MVEF Meeting, DO, 6:30 p.m.
Wednesday, August 22	Instrument Distribution Night. 5:00 p.m. at Graham
Thursday, August 23	Principal's Coffee, Theuerkauf, 8:40 a.m. Board Meeting, Graham MUR, 6:00 p.m.
Friday, August 24	Principal's Coffee, Monta Loma,

The Superintendent's Calendar in Review

- Participated in the Board Meeting for SquarePanda
- Met with four direct reports
- Met with a representative from Google
- Lead the all hands meeting for staff
- Met with representatives from the City

From the Director of Technology

- Working on re-installing network equipment, setting up phones, and installing wireless presentation devices in preparation for the start of school on Monday.
- Distributing 6th grade Chromebooks at Crittenden and Graham.

From the Public Information Officer

- Parent and staff newsletters
- Public records requests
- School, district website updates and social media posts
- Created, monitored and implemented middle school schedule communications plan
- Coordination, logistics and scripting of Stevenson and Castro dedications
- Set up for All Hands meeting
- Communications support and coaching for sites
- Construction communications for parents and staff

From the Chief Business Officer

Capital Projects

A summer of construction is coming to an end, and we are excited to welcome students and families back to school on Monday, Aug. 20.

Here is what has happened at the schools over the summer:

Castro - New school opening on Toft St.

Mistral - New vehicle drop-off lane along Escuela Ave

Castro/Mistral - New shared MUR and Library buildings

Monta Loma - Remodeled administration and staff work room buildings; a new roof, and exterior painting

Huff/Bubb/Landels - New MUR buildings, classroom modernization, exterior painting, Administration buildings remodeled, and construction of the new Library/Special Education rooms underway

Stevenson - New school, with new MUR under construction (anticipated opening Jan 2019)

Theuerkauf - Classroom modernization, remodeled Administration building, exterior painting, and the new MUR under construction (anticipated opening March 2019)

Vargas - Site grading finished and the foundation work for the classroom buildings has begun.

Fiscal Services

Staff continues working on the year-end closing in preparation for the Unaudited Actual Report to the Board on September 6. Also, the next group of departments is coming online for the electronic/online purchasing system.

Food and Nutrition Services

The Summer Seamless Program ended last Friday, August 10. We served the community 57,645 meals to anyone under the age of 18. This summer we were assisted by Public Health Services in nutrition training over four sessions at Crittenden summer school. Each session reached over 250+ students, that learned the importance of drinking water, sugar free beverages, summer fruits and vegetables and exercise to improve fitness and health. The Second Harvest Food Bank, they provided funds to purchase equipment to help expand the summer meal service and breakfast and after school meal services. They also assisted FANS in being awarded a grant to purchase a new food truck and funds to operate the truck for the next three years. The food truck will be used to

expand the mobile Summer Seamless Program and special meals at all schools. Staff spent this week preparing to move into new kitchens at Huff, Bubb, Landels, Castro, and Mistral getting ready for the opening of school, and attended a food preparation and service training.

Maintenance Operations & Transportation

Maintenance staff is working to get the schools set-up to start the new year.

Transportation

The bus routes have been completed and the drivers are practicing their routes for the new year.

Business Services

This week has been focused on Construction and the opening of schools. Met with Graham staff to review processes for the Yosemite trip. Attended the dedication events at both Castro and Stevenson on Thursday. Finalized the details for the Santa Clara County Board of Supervisors 3-year grant to Food Service for a food truck purchase and operation. The City started the Stevenson and Theuerkauf field City toilets renovation this week. The project area is fenced off and should be complete by mid-October. The scope includes new roof and exterior paint, with the majority of work being done in the inside of the toilet building and snack shack.

From the Chief Academic Officer

The Educational Services Department was focused on three days of Sheltered Instruction Observation Protocol this week. Each site had two days of professional development and then another day to plan for implementation. On Friday, Cathy Baur and Carmen Ghysels attended a kick-off meeting Milpitas for our new partnership with the Santa Clara County Behavioral Health Services Department. This partnership will allow us to bring Kognito suicide prevention training to all certificated staff this year as well as more specialized training for our middle school counselors, psychologists, nurses, and middle school administrators.

Curriculum, Instruction, and Assessment

This was a great week in the Curriculum, Instruction, and Assessment department. Tara was able to work with teams during the SIOP planning day to help support. Tara also met with the middle school ELA department chairs, instructional coaches, and site administrators to discuss the middle school ELA pacing guide and collaborative work ahead to develop a robust document that will help teachers across the district with their ELA planning. Initial training for the middle school RTI classes took place last week. Follow up training has been scheduled for the beginning of September in order to provide continued support to the teachers in this new program.

Federal, State and Strategic Programs

No updates this week.

Special Education

8/13: New clinical therapists were met with and provided an initial orientation to their assignments, the district, and department. Coordinators provided training for bus drivers around best practices for transporting students with disabilities

8/15: Psychologists, behaviorists, clinical therapists and special ed admin met for the first meeting of the year. New team members were welcomed and introduced; the department meeting schedule, assignments, and assessment inventory were reviewed; suicide prevention training was discussed, and the process for mental health assessments was reviewed. Speech therapists were provided Augmentative and Alternative Communication (AAC) training. Nurses met with coordinators to prepare LVNs for student care; review care plans and answer questions

8/16: Middle school co-teachers participated in their first planning day; special education teachers met with their math and English Language Arts partners to begin developing their co-teaching practices

8/17: All Instructional Assistants were provided training on their roles and responsibilities as well as district expectations; IAs assigned to support individual students were provided additional training by inclusion specialists on best practices in their role

Preschool

No updates this week.

From the Chief Human Relations Officer

Human Resources:

Work to complete staffing district wide

Student services:

Out of 5,283 students, 400+ are in the process of providing student information verification.

Health Services:

We continue to update student immunization records.